



C o u n t y o f S a n L u i s O b i s p o

GENERAL SERVICES AGENCY

Janette D. Pell, Director

Cody VanDorn, Department Administrator

INVITATION TO BID 3618-13 New and Unused ½ ton Crew Cab Pickup

August 2, 2013

The County of San Luis Obispo is currently soliciting bids for Full sized ½ ton crew cab pickup as noted.

Each bid shall specify each and every item as set forth in the attached specifications. Any and all exceptions must be clearly stated in the bid. Failure to set forth any item in the specifications shall be grounds for rejection. The County of San Luis Obispo reserves the right to reject all bids and to waive any informalities.

Please submit your bids on the attached form. They must be received at the office of the General Services Agency no later than 3:00 p.m., Thursday, August 22, 2013.

Any and all comments and suggestions are sincerely encouraged prior to the bid opening.

All questions pertaining to the content of this Invitation to Bid must be made in writing via e-mail to Jim Berg at: jberg@co.slo.ca.us. All questions will receive a response within 5 business days. The question and its response will be posted (anonymously) on the County's Purchasing web site located at: http://www.slocounty.ca.gov/GSA/Purchasing/Current_Formal_Bids_and_Proposals.htm. The County reserves the right to determine the appropriateness of comments / questions that will be posted on the website.

BARBARA ADAMS

Buyer – GSA - Purchasing

<mailto:beadams@co.slo.ca.us>

County of San Luis Obispo Invitation to Bid #3618-13 August 6, 2013 Page 2
NEW AND UNUSED ½ TON CREW CAB PICKUP

TO: ALL PROSPECTIVE BIDDERS

SUBJECT: LOCAL BIDDERS PREFERENCE

The County of San Luis Obispo has established a local vendor preference. All informal and formal bids for contracts will be evaluated with a 5% preference for local vendors. Note the following exceptions:

1. Those contracts which State Law requires be awarded to the lowest responsible bidder.
2. Public works construction projects.

A "local" vendor will be approved as such when, 1) It conducts business in an office with a physical location within the County of San Luis Obispo; 2) It holds a valid business license issued by the County or a city within the County; and 3) Business has been conducted in such a manner for not less than six (6) months prior to being able to receive the preference.

As of March 3, 1994 individual County Buyers evaluate bids considering the local vendor preference described above. The burden of proof will lie with bidders relative to verification of "local" vendor preference. Should any questions arise, please contact a buyer at (805) 781-5200. All prospective bidders are encouraged to quote the lowest prices at which you can furnish the items or services listed in County bids.

	YES	NO
Do you claim local vendor preference?		
Do you conduct business in an office with a physical location within the County of San Luis Obispo?		
Business Address: _____ _____		
Years at this Address: _____		
Does your business hold a valid business license issued by the County or a City within the County?		
Name of Local Agency which issued license: _____		

Business Name: _____

Authorized Individual: _____ Title: _____

Signature: _____ Dated: _____

County of San Luis Obispo Invitation to Bid #3618-13 August 6, 2013 Page 3
NEW AND UNUSED ½ TON CREW CAB PICKUP

TO: ALL PROSPECTIVE BIDDERS

**SUBJECT: POLICY ON PURCHASING PRODUCTS MADE WITH OR CONTAINING
 CHLOROFLUOROCARBONS (CFC's)**

Summary

Many products contain chlorofluorocarbons (CFC's), a known depleter of ozone in the atmosphere. Under the U.S. Clean Air Act and the Montreal Protocol on Substances that Deplete the Ozone Layer, CFC production for use in industrialized nations is to be totally phased out by January 1, 1996. There are still many products on the market that contain CFC's or are made with CFC's. The Department of General Services, purchasing staff must identify products made with or containing CFC's and purchase alternative products whenever practical and possible.

Policy

To this end, it shall be the policy of the County of San Luis Obispo that all bidders, who wish to do business with the County are required to identify all products that contain CFC's or use CFC's in the manufacturing or shipping processes. Bidders are required to identify alternative products that do not use CFC's, for possible purchase by the County.

Bidder Response

	YES	NO
Do any products offered herein contain CFC's or use CFC's in the manufacturing or shipping process?		
If yes, please offer an alternative product by copying bid forms and submitting an alternate bid. Will you offer an alternate?		
Please provide any other information that may be helpful to the County. Attachments are acceptable.		

Bidder: _____

GENERAL CONDITIONS AND INSTRUCTIONS

1. All bids submitted by Seller to Purchaser should be submitted upon the attached bidder's form, completed and signed, (only typewritten or ink shall be accepted with no erasures or corrections unless properly authenticated by signature) in accordance with the instructions contained herein.
2. The issuance of this bid request creates no obligation on the part of the County and the County reserves the unconditional right at its option to either reject all bids or waive any irregularities or informalities therein. Each bid shall be in a separate sealed envelope with the bid number, name of bidder, title of the bid, date and time due showing on the outside of the envelope.
3. All prices must be firm for 45 days from the date of the bid opening and be inclusive. Upon award, prices will be in effect for the term of the contract.
4. If you offer any prompt payment discounts, please indicate this on your bid.
5. Awards will be made to realize the greatest savings to the County.
6. Submission of a signed bid will be interpreted to mean that the bidder has thereby agreed to all conditions, instructions, descriptions and specifications contained herein.
7. All materials included in the contract shall be in compliance with all Federal and State OSHA laws.
8. All applicable City, State, and Federal taxes and fees are to be included in the proposal.
9. The only terms that will be honored are those terms included in general and special conditions and instructions, purchase order or other documents issued by the County.
10. In the event of any conflicts or ambiguities between these instructions and State or Federal laws, regulations or rules, then the latter shall prevail.
11. Only one bid will be accepted per vendor.
12. Bidders may withdraw their bid either personally, by written request, or by telegraphic request confirmed in the manner specified above at any time prior to the scheduled closing time for receipt of bids. No bidder may withdraw their bid after the time set for the opening.
13. All time limits stated are of the essence. Any bids received after closing time stipulated will be returned unopened.
14. All bids must be submitted in a manner so they can be readily hole punched and placed in a standard legal size file folder.

15. The County may make partial payments after a substantial portion of the merchandise has been delivered. On all items, a 10% retention will be withheld until all merchandise has been accepted.
16. Brand names are used to establish a level of quality only. Any alternates must be approved five (5) days prior to the bid opening date, by the Buyer, who will have the sole right to make the determination. If an alternate is submitted without going through the above- described process, the County will have the sole right to decide whether or not an alternate is acceptable.
17. Vendor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin and that it will comply with the "Contractor's Agreements" provisions of Presidential Executive Order No. 11246.
18. **NO FAXED** Bids will be accepted.
19. Return bid by Thursday, August 22, 2013 at 3:00 p.m. to:

COUNTY OF SAN LUIS OBISPO
GENERAL SERVICES AGENCY
BARBARA ADAMS, BUYER
1087 SANTA ROSA STREET
SAN LUIS OBISPO, CALIFORNIA 93408

½ Ton Crew Cab Pickup

REPLACING VEHICLE NUMBER: 1144

NEW VEHICLE NUMBER: 1256

It is the intent of this specification to describe a Full sized, Crew Cab ½ Ton pickup with a 5.5', fleet-side/ Style-side bed, and 8 cylinder engine. The truck is to be new, unused and the newest production year available, leftover model year vehicles will not be considered. **Any deviations from these specifications shall be noted under the "Deviations" column or a separate sheet.**

		<u>DEVIATIONS</u>
<u>TRUCK CHASSIS:</u>		
Bed:	Length: 66" inside – approximate	_____
Drive System:	2 Wheel Drive	_____
Fuel Tank:	30 Gallons – Minimum	_____
GVW Rating:	6,000# – Minimum	_____
Payload Rating:	1,770# – Minimum	_____
Wheelbase:	145" – approximate	_____
Cab:	Four door crew cab	_____
<u>DRIVE TRAIN:</u>		
Differential:	Limited Slip	_____
Engine:	4.6L V8, 300HP – minimum	_____
Shock Absorbers:	Heavy Duty Front and Rear	_____
Transmission:	Automatic w/Overdrive	_____
<u>OTHER EQUIPMENT</u>		
Air Conditioning:	Factory Standard	_____
Cruise Control:	Standard	_____
Alternator:	95 Amp – Minimum	_____
Batteries:	650 C.C.A.	_____
Brakes:	Power, with 4 wheel ABS	_____
Cooling System:	Heavy Duty for A/C	_____
Front Bumper:	Standard, Chrome	_____
Seat:		
Front:	Split 40/20/40, Cloth with center counsel	_____
Rear:	Single bench style, folding if available	_____
Gauge Package:	Oil Pressure, Temp., Voltage	_____
Windows:	Power, Tinted	_____
Mirrors:	Left & Right, outside and Interior Rear View	_____
Doors:	Four, with power door locks	_____
Radio:	AM/FM, Factory Standard	_____
Rear Bumper:	Step style	_____
Bluetooth enabled:	Factory standard for cell phone	_____
Trailer Package:	Rear bumper to be fitted with 6 pole round trailer plug, (Standard No. TCP61F or equal)	_____

TIRES:

Spare Tire Mount:	Outside Standard	_____
Tires:	Five (5), LT245/70X17D all season	_____
Wheels:	Standard	_____

FINISH AND COLORS:

Exterior:	White with a Clear Coat	_____
Trim:	Standard	_____
Interior:	Gray	_____

DELIVERY:

Contact Jim Berg twenty four hours before delivery to make arrangements for accepting delivery. The vehicle is to be delivered to the County Garage at 1355 A Kansas Avenue, San Luis Obispo.

The truck shall be considered delivered at the time it arrives at the County Operation Center company. **Any questions regarding delivery or construction details shall be directed to the County Equipment Manager, Jim Berg, at 805-781-5112 or 805-459-0787.**

Delivery time of the truck, may be a key consideration in the award of the purchase order. In terms of days based on straight calendar days, vendors are instructed to quote their best delivery time for the truck bid. The truck selected for purchase shall be delivered on or before the number of calendar days quoted by the successful vendor.

All equipment cataloged as standard to be furnished and included in purchase price of unit, unless alternate item is specified.

To be delivered pre-registered by vendor to:

COUNTY OF SAN LUIS OBISPO
DEPT. of PUBLIC WORKS E1256
1355-A KANSAS AVE
SAN LUIS OBISPO, CA 93405

The undersigned agrees to:

Deliver F.O.B. itemized below, and in accordance with Specifications attached. All equipment to be new and unused of the latest model year and all attachments shall be designated to be compatible with equipment proposed.

All equipment and accessories shall comply with the applicable State and Federal Codes, Regulations and Requirements.

Equipment shall be delivered serviced and ready to operate.

Description of proposed equipment:

Make _____ Model _____ Year of Mfg. _____

Warranty _____

County of San Luis Obispo Invitation to Bid #3618-13 August 6, 2013 Page 8
NEW AND UNUSED ½ TON CREW CAB PICKUP

DESCRIPTIVE LITERATURE WITH COMPLETE SPECIFICATIONS MUST ACCOMPANY ALL BIDS. DEVIATIONS TO ATTACHED SPECIFICATIONS MUST BE CLEARLY INDICATED. NO DEVIATIONS UNLESS SPECIFIED IN SPECIFICATION SHEET OR BELOW.

	<u>UNIT COST</u>	<u>TOTAL PRICE</u>
Vehicle as Specified	\$ _____	\$ _____
7.5% Tax:		\$ _____
Total Bid Price:		\$ _____

TERMS OF SALE _____

DATE OF DELIVERY _____

Authorized Official Name (Print) _____

Authorized Official Title (Print) _____

Signature _____

Firm Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ FAX _____

Federal Taxpayer ID# _____

☐ Individual/Sole Proprietor

☐ Corporation

☐ Partnership

☐ Other

BIDS MUST BE RECEIVED BY 3:00 P.M., August 22, 2013 AND
WILL BE OPENED IN THE OFFICE OF THE GENERAL SERVICES AGENCY

Bid #3618-13

**GENERAL SERVICES DEPARTMENT
COUNTY GARAGE
VEHICLE INSPECTION CHECKLIST**

NEW VEHICLES WILL NOT BE ACCEPTED UNTIL THE CONTRACT VENDOR HAS PERFORMED THE PRE-DELIVERY SERVICE ON THE VEHICLE IN ACCORDANCE WITH THIS LISTING OR OTHER INDUSTRY APPROVED CHECKLIST.

<u>UNDER HOOD – ENGINE OFF</u> Engine oil level; Steering gear housing fluid level; Brake master cylinder fluid level; Radiator coolant level; Battery fluid level; Drive belt tensions; Battery voltage & load-voltage drop; Ignition system; Fuel injection system.	<u>ON INSIDE</u> Operation of lights, turn signals, stop signals, horn, courtesy lights, oil pressure & alternator warning lights; Front seat control-Operation (manual or power); Station wagon rear seat & floor - operation; Windows & vents-operation & fit; Glass condition; Cigarette lighter-install & test.
<u>UNDER HOOD – ENGINE OPERATING</u> Automatic transmission fluid level.	<u>ON HOIST – OR UNDERSIDE</u> Axle fluid level; Hydraulic lines, fittings, connections & components on underside for leaks; Tire pressure; Steering linkage & connections.
<u>UNDER HOOD – ENGINE OPERATING & HOT</u> Initial ignition timing; Alternator & voltage regulator operation.	<u>ALIGNMENT STALL</u> Front wheel toe-in.
<u>OTHER OPERATIONS</u> Engine cold and hot idle speeds; Hydraulic lines, fittings, connections & components for leaks; Fuel system for leaks.	<u>ROAD TEST</u> Neutral switch-operation (automatic transmission); Parking brake-operation; Horn, windshield wipers & washers-operation; Heater & air vents-operation; Brake-operation; Transmission shift level-operation; Automatic transmission shift timing & quality; Accelerator pedal-operation; Engine performance; Drive belts; Steering control; Squeaks, rattles & wind noise; Speedometer, odometer, fuel & temperature gauge-operation; Other operational equipment-operation.

GENERAL SERVICES DEPARTMENT
COUNTY GARAGE
VEHICLE INSPECTION CHECKLIST

<u>ON OUTSIDE</u>	<u>AFTER ROAD TEST</u>
Latches, keys & locks-operation; Hand, deck & door panels for fit & alignment; Bumpers & moldings-alignment; Weather strips-adhesion & fit; Wheel nut torques; Five gallons of fuel in fuel tank.	Wash vehicle & check for leaks; Inspect for interior & exterior metal paint damage; Check soft trim for soilage & excess sealer.

Vehicle warranty shall be the standard warranty furnished by the manufacturer of the vehicle supplied. All vehicles covered by factory warranty shall be corrected by contractor, or any factory authorized dealer for that vehicle, at no cost to the County.

The checklist was completed by:

VENDOR NAME: _____

VENDOR EMPLOYEE NAME: _____

DATE: _____

FOR VEHICLE MAKE & MODEL: _____